

# Manarat Dhaka International School & College (MDIC)

Plot (CEN) # 16, Road # 104, Gulshan, Dhaka-1212

Ref: MDIC/AO/F-16/01

21 July 2026

## Admission Rules for AS & A2

The following rules and regulations have been formulated to govern the admission process for the AS and A2 Levels. All applicants and guardians are advised to carefully read and comply with these guidelines to ensure a smooth and transparent admission procedure.

### Important Dates

- Admission forms are available from 21 July 2026.
- The admission process will commence on 21 July 2026 and conclude on 27 August 2026.

### 1. Admission to AS Level

#### A. Eligibility & Requirements:

- Students who have registered for their O-Level examinations in at least five subjects in the May-June 2026 session are eligible for admission to the AS Level.
- Students who completed their O-Level with a minimum of five subjects in any examination session in 2025 may also apply.
- Applicants must submit a photocopy of their Statement of Entry showing a minimum of five subjects during admission.
- A photocopy of the official 'Statement of Result' must be submitted once the results are published.
- The duly filled admission form must be submitted along with four passport-size and two stamp-size color photographs. Boys must wear a closed-collar shirt, and girls must wear a headscarf in the photographs.
- AS Level students are required to pay college fees in three installments (covering three months, three months, and six months, respectively).

**B. Tuition Fee Waivers (Based on O-Level Results):** As per the decision of the academic committee, tuition fee waivers will be granted as follows:

- 6 As and 7 As:** 50% waiver on tuition fees.
- 8 As and 9 As:** 70% waiver on tuition fees.
- 10 As and above:** 80% waiver on tuition fees.
- Students must submit their statement of results to avail themselves of these waivers.
- Please note that the continuation of the waiver for all categories is contingent upon the individual student's class attendance, disciplinary records and remains at the discretion of the MDIC authority.

#### C. Points to Remember (AS Level):

- The AS course duration is one year, while the A2 course is nine months; tuition and other fees must be paid accordingly.
- An AS result is valid for up to 13 months from the date the candidate appeared for the exam. If a student retakes an exam in the Oct/Nov session, they can carry forward this result to the subsequent Oct/Nov session for their A2 exams.

## 2. Admission to A2 Level

**A. Tuition Fee Waivers (Based on AS Level Results):** Students may enjoy a tuition fee waiver based on their AS Level results:

- a. **2 As:** 50% waiver on tuition fees.
- b. **3 As:** 60% waiver on tuition fees.
- c. **4 As and above:** 70% waiver on tuition fees.
- d. A statement of results must be submitted to claim the waiver.
- e. To remain eligible for an A2 Level waiver, the individual student's academic performance, attendance, and disciplinary records will be closely reviewed.
- f. Eligible students must apply for the waiver with their statement of results after securing admission; the adjusted fees will be reflected in the next installment.

### B. Points to Remember (A2 Level):

- There is no retake provision solely for A2 exams. If a candidate wishes to improve their A2 result, they must appear for both the AS and A2 exams together.

## 3. General Academic and Disciplinary Rules (For Both AS & A2)

### A. Assessments and Attendance:

- a. Students are required to attend theory and lab classes regularly, maintaining at least 80% attendance to comply with college rules.
- b. All students must appear for all College Assessments (Pre-Mock Test, Qualifying Mock Test, and Final Mock Test) across all subjects, as arranged by MDIC.
- c. Candidates who fail to pass the Qualifying Mock Test may be required to take a special Mock Test for an additional fee.
- d. Students must register their daily attendance through the biometric fingerprint system.
- e. Any student wishing to take a leave of absence must apply to the Principal through their class teacher and ensure it is granted prior to taking the leave. In the event of sickness, a medical certificate must accompany the application.

### B. Uniform, ID, and Security:

- a. All students must wear the proper college uniform while entering and remaining on the college campus.
- b. The uniform is also mandatory for participation in any college-related activities outside the campus (e.g., CIE Exams, The Daily Star Program, debates, games, sports, MCCA school tours, domestic or international study tours, Education Expos, or development training excursions).
- c. Students must wear their Student ID Card and Gate Pass Card every day; failure to do so will result in denied entry to the college premises.

### C. Co-curricular Activities and Counseling:

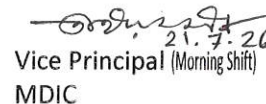
- a. Students are advised to join their respective class groups to stay updated with circulated information.
- b. All students are suggested to participate in all programs and events arranged for them by the MDIC authority. MDIC encourages participation in Manarat Clubs and Co-curricular Activities (MCCA), including annual sports, inter-class/inter-school games (e.g., carom, badminton, football), Science/ICT/Commerce/Business Fairs, Olympiads, and Debates. Participation in these excursions, field trips, and events enriches student transcripts.
- c. A Career Counseling Service (CCS) is available at MDIC to assist students embarking on university and higher studies. Students are advised to attend all Education Expos and development sessions organised by MDIC.

### D. Contact Information For further information, please contact:

- **Ms. Sharmin Akter**, Assistant Professor & Coordinator, O & A Level (Girls' section), Cell: 01819005673.
- **Mr. Md. Usman Zaman**, Assistant Professor & Coordinator, O & A Level (Boys' section), Cell: 0 1715-340755.

  
Coordinator  
O & A Level (Boys' section)

  
Coordinator  
O & A Level (Girls' section)

  
Vice Principal (Morning Shift)  
MDIC

  
Principal  
MDIC